



ENCHANTED CARE LEARNING CENTER  
**DUBLIN NEWS**

**March 2018**

**Enchanted  
Care**

4370 Dale Drive  
Dublin, OH 43017  
614-798-1403

**April Horn  
Principal**

april.horn  
@nlcinc.com

**Courtney Allton  
Assistant Principal**

Courtney.allton  
@nlcinc.com

**Upcoming Events**

March 16th—St Patrick's Day Parties

March 20th—First Day of Spring

**ALMA - Parent Portal**

We wanted to remind everyone about our new parent portal that was introduced in the middle of January. The Alma portal will allow you to manage your account quickly and easily online. Functions include the ability to:

- Pay tuition and other school-related expenses
- Manage payment methods
- Set up automatic payments
- Update your contact information
- Manage your child's authorized pick-up individuals
- View/print account statements

Additional portal functionality, including online re-enrollment, will be available later this year.

If you have not yet used ALMA you can click on this link <https://nlci511.getalma.com> to log-in. You can also refer to the emails you would have received on 1/15/18 and 1/16/18. All ALMA information was set-up through the parent listed as the primary parent at our school, so the emails and log-in information are connected to that parent. Feel free to contact the office if you need to know who the primary parent is for your family.



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## Referral Program

We have an amazing referral program! For each family you refer to Enchanted (any location) you will receive **FREE TUITION** for one week.

## Outside Food

Enchanted Care does not allow bringing outside food into the building without prior approval. We have several students with allergies, and it is our primary focus to keep all children safe.

## Spring Weather

With the season changes we wanted to remind you to check your child's cubby bin for seasonally appropriate clothing. These kiddos grow fast, and some of their spare outfits might not even fit them anymore, this way if there is an accident, or a spill the teachers can easily change their clothes.

## Checking In/Out



Please check your child in and out each day at the iPad in the lobby. Children should be checked in and out when they are with you, so before dropping off and after picking up. Please stop by the office if you need assistance or to set up your PIN number.